



System Accounts

- 2 Main IDs
 - **Banner ID:** ex. 00456123, Bannerweb access; student data, registration, grades, etc.
 - **MIIS ID:** email, wireless, network log on, printing and other online campus services



Bannerweb Setup

- <http://go.miis.edu/bannerweb>, initial password, date of birth; MMDDYY; 6 digits only
- Attended Middlebury previously? Try the “Forgot Pin?” Button

Email Setup

- <http://go.miis.edu/activate> – to set your email password
- <http://go.miis.edu/outlook> – to log into your email

*If you arrive early, before Orientation Week, visit **The Welcome Center** at the Samson Reading Room or **Information Technology Services** to get connected to the network!*

Information Technology Services Help Desk

- Technology services for entire campus, servers, networking and printing
- Support for Papercut printing system, reset Bannerweb password, network/email accounts; wireless mobile device connection
- Casa Fuente Bldg, 320, 647-6656, Mon-Fri 9a-5p, Greg Harris, Help Desk Manager, helpdesk@miis.edu

Digital Learning Commons

- Support for development of academic projects using web-based, digital media and curricular technologies
- Provide computing resources, drop-in appointments, 1-1 consults and workshops
- Manage reservable spaces e.g. media recording booths for digital projects and an active learning Design Space
- McGowan 001 or 420 Calle Principal, 647-4630, M-F 9-4:30, dlc@miis.edu, <http://go.miis.edu/dlc>

Course Hub Web Site

- Course Hub web site is a portal through which faculty may link syllabi, linked electronic reserves, course web sites, blogs, or any other connected resources
- <http://courses.miis.edu>, log in with your MIIS ID and password

Canvas/Moodle Course Web Sites

- Canvas & Moodle are learning management systems enabling online materials for courses, departments and programs. We are currently migrating from Moodle to Canvas.
- Access your course sites via the Course Hub.

Printing with Papercut print management system

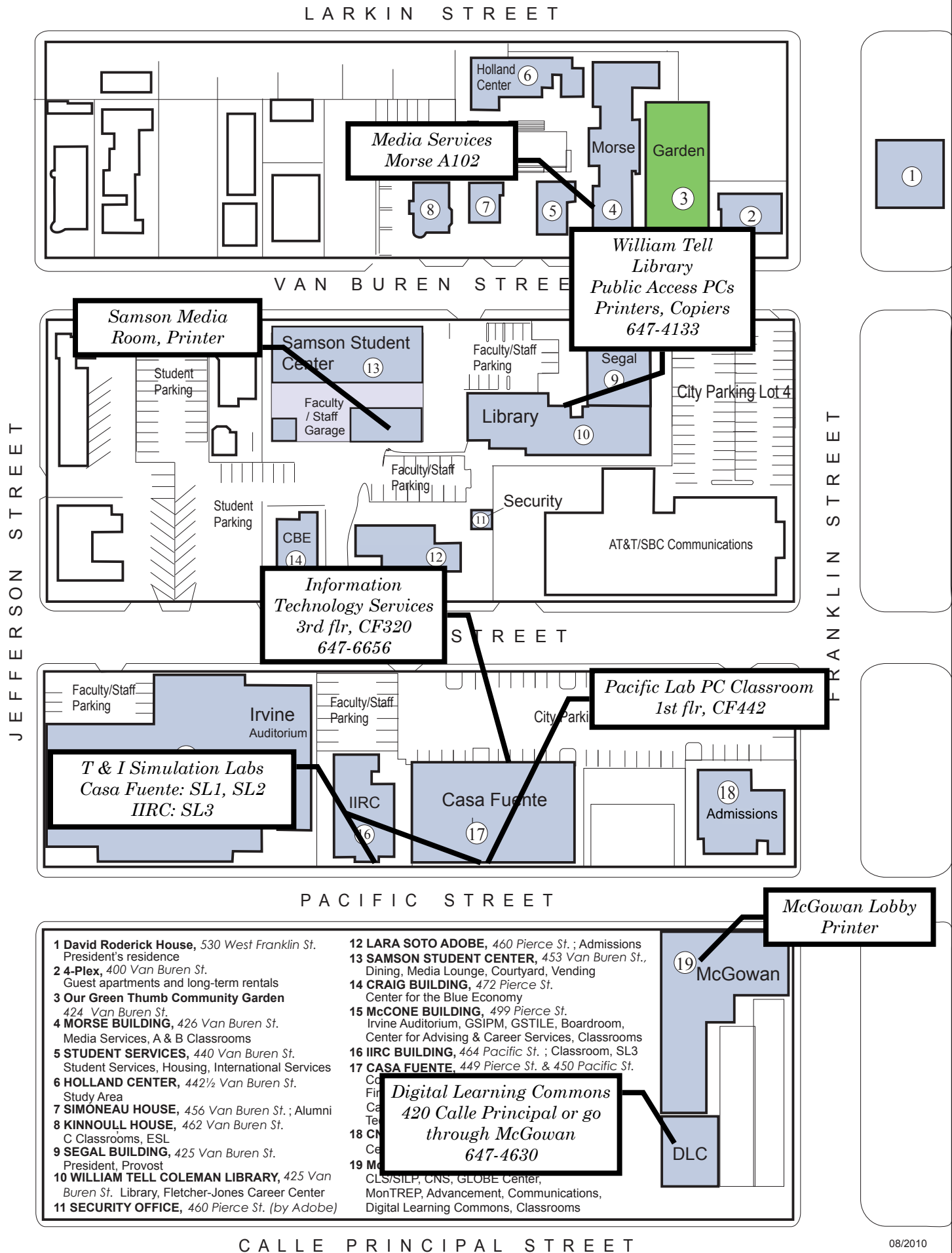
- \$50/semester, .05¢ single/double sided, balance rolls over each semester
- Purchase TopUp cards at the Library for additional printing credit
- Check your account at <http://papercut.miis.edu>.

Media Services

- Support for all classroom technologies, projectors, computers, PAs, mics, camcorders, DVD/CD players
- Morse A101, 647-4150, M-F 8p-8p, weekends 9a-4p, Vincent Mascial, Manager, mediaservices@miis.edu

Check offices for any changes in hours
For other answers try <http://sites.miis.edu/kb>

Middlebury Institute of International Studies Technology Map



- 1 **David Roderick House**, 530 West Franklin St. President's residence
- 2 **4-Plex**, 400 Van Buren St. Guest apartments and long-term rentals
- 3 **Our Green Thumb Community Garden**
424 Van Buren St.
- 4 **MORSE BUILDING**, 426 Van Buren St. Media Services, A & B Classrooms
- 5 **STUDENT SERVICES**, 440 Van Buren St. Student Services, Housing, International Services
- 6 **HOLLAND CENTER**, 442½ Van Buren St. Study Area
- 7 **SIMONEAU HOUSE**, 456 Van Buren St.; Alumni
- 8 **KINNOULL HOUSE**, 462 Van Buren St. C Classrooms, ESL
- 9 **SEGAL BUILDING**, 425 Van Buren St. President, Provost
- 10 **WILLIAM TELL COLEMAN LIBRARY**, 425 Van Buren St. Library, Fletcher-Jones Career Center
- 11 **SECURITY OFFICE**, 460 Pierce St. (by Adobe)

- 12 **LARA SOTO ADOBE**, 460 Pierce St.; Admissions
- 13 **SAMSON STUDENT CENTER**, 453 Van Buren St., Dining, Media Lounge, Courtyard, Vending
- 14 **CRAIG BUILDING**, 472 Pierce St. Center for the Blue Economy
- 15 **MCCONE BUILDING**, 499 Pierce St. Irvine Auditorium, GSIPM, GSTILE, Boardroom, Center for Advising & Career Services, Classrooms
- 16 **IIRC BUILDING**, 464 Pacific St.; Classroom, SL3
- 17 **CASA FUENTE**, 449 Pierce St. & 450 Pacific St. Co. Fir. Ca. Te. Ce.
- 18 **CH...**
- 19 **McGowan**
CLS/SILP, CNS, GLOBE Center, MonTREP, Advancement, Communications, Digital Learning Commons, Classrooms

McGowan Lobby Printer

19 McGowan

DLC