JOB DESCRIPTION

TITLE: Watershed Associate and Youth Educator

HOURS PER WEEK: 8-10

WAGE: $15.00 per hour

ORGANIZATION: Carmel River Watershed Conservancy (CRWC)

CONTACT: Lorin Letendre, President (831-277-0276 or letendre@sbcglobal.net)

START DATE: February 23, 2015 or soonest thereafter

JOB DUTIES:
Under the supervision of the CRWC President:

1. Attend Carmel River watershed-related meetings, record key points and outcomes, draft media articles, and send report to the President.

2. Teach area youth about watersheds, dam projects, riparian restoration, and threatened species as part of a grant.

3. Attend Carmel River Watershed Conservancy Board of Directors meetings as required; respond to Directors’ questions.

4. Research watershed issues and developments, draft articles for the CRWC newsletters. Maintain newsletter mailing lists.

5. Post articles to the CRWC website (carmelriverwatershed.org) as required; monitor and enrich the CRWC social media sites.

6. Assist with the CRWC budgetary process as required.

7. Assist with (or lead) the CRWC watershed tours; respond to tour-related inquiries.