Petition for Waiver of Academic Regulations

Student's Name (printed):_________________________________  ID #:____________________________________

Student's Signature:____________________________________  Date:____________________________________

1. In the space below, state clearly your special request. If specific courses, dates, etc., are involved, state them completely. Attach additional pages as necessary.
2. Obtain the signatures indicated in Signatures Required below.
3. Return the completed petition to the Records Office.

PURPOSE OF PETITION:___________________________

REASON FOR REQUEST:

Signatures Required:
-Petitions for late adds and withdrawals require only the Instructor's signature.
-All other petitions require the Dean's signature or Asst. Dean GSIPM signature and may require other signatures, check with the Records Office or your Graduate School.
-Petitions involving financial policies require signatures from the Dean and the Provost.

Instructor_________________________  Approved _____  Denied _____  Date _______

Language Studies Advisor_________________________  Approved _____  Denied _____  Date _______

Dean_________________________  Approved _____  Denied _____  Date _______

Asst Dean GSIPM_________________________  Approved _____  Denied _____  Date _______

Provost_________________________  Approved _____  Denied _____  Date _______

(Required for financial policies only)

If denied by the Dean and Provost, and appealed to the Academic Policy, Standards and Instruction Committee, action of the Committee and signatures are recorded below:

Action:_________________________  Withdrawals: evaluation steps

Date of action:_________________________  Signatures of members:

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