The Central Coast Children's Foundation, Inc.

Federal Work/Study Position Available:
Research and Resource Associate, Health and Hospitals

Off-campus Federal work-study position available as a health improvement advocate for a Monterey non-profit foundation that promotes expanded opportunities for children with disabilities and children who come from economically disadvantaged backgrounds. Successful candidate will have demonstrated research skills, great writing skills, a compelling interest in learning how to develop effective advocacy skills in pursuit of improved health care for disadvantaged people, and a commitment to promoting change through persuasion and advocacy.

1. The organization: The basic purpose of the foundation (www.centralcoastchildrensfoundation.org) is to help make those agencies already serving children on the Central Coast of California and around the world more effective and successful in carrying out their missions. The Central Coast Children’s Foundation, Inc. (CCCF) fulfills this purpose by providing an array of supports and services to area nonprofit agencies that serve children with disabilities and/or children from low-income families, as well as to national and international organizations that serve children with disabilities.

2. Examples of duties to be performed by the Research and Resource Associate include: (1) Research national and international service delivery models for identified problem priorities; (2) Help identify support needs of health providers and vulnerable patients; (3) Assist foundation president in information-gathering, dissemination, community outreach and record-keeping activities; (4) Draft reports for inclusion on web sites; (5) Provide Internet research and other technology support. (Total Time = 8-10 hrs. per wk. Salary: $15-20 per hour.

3. Skills and Qualifications Required: Very strong writing skills; excellent academic track record; Internet research sophistication; good verbal skills; understanding of core computer tools; foreign language competencies, superior organizational skills; flexibility; demonstrated interest in civic engagement activities. Interest in/knowledge of core issues addressed by the foundation (e.g., emergency preparedness, assistive technology, patient:provider communication, cross-age tutoring, augmentative communication in emerging areas, foster care, special education.

4. Application Process: (1) Submit resume to presstoe@aol.com; (2) Brief telephone interview with CCCF President; (3) Electronic submission of data (e.g., writing sample) requested during telephone interview; (4) In-person interview. (www.centralcoastchildrensfoundation.org, www.patientprovidercommunication.org)