



Monterey Institute of International Studies

A Graduate School of Middlebury College

OFFICE USE ONLY

MIIS Student I.D.

Term: _____

→ Name

Last name

First Name

Middle Name

Certificate of Financial Responsibility Form

Congratulations on your admission to the Monterey Institute of International Studies (MIIS). The Office of Student Services provides immigration-related support to all international students. This form needs to be completed by all international students requiring an I-20 or DS-2019 for F-1 or J-1 student status. The U.S. government requires MIIS to obtain evidence that applicants have adequate funds to pay for their educational and living expenses while studying in the United States. Therefore, you need to complete the Certificate of Financial Responsibility (CFR) and submit it and any required financial support documents (bank statements, letters of sponsorship, letters of financial aid, etc.) to the Office of Admissions.

Office of Admissions, Monterey Institute of International Studies
460 Pierce Street
Monterey, CA 93940

→ The following documents must be submitted with this request form. Please indicate which documents are attached.

- Original bank statement or other financial support documents (see page two)
- Copy of passport information page
- Copy of spouse's passport (if married and requesting F2 or J2 status)
- Copy of children's passport (if requesting F2 or J2 status for children under 21)
- Copy of current I-20 and both sides of your I-94 (if currently attending an institution in the U.S.)

→ I am requesting (please choose all that apply):

- I-20 for F-1 student visa.
- DS-2019 for J-1 student visa. *Please note that you may be eligible for the DS-2019 for J-1 visa and status if you financing your studies through source other than personal. If you are receiving government funding or other types of scholarships you may be interested in obtaining J status. Please view the Student Services Video Series for new students and contact us at visas@miis.edu for more information.*
- I-20 for F-2 dependent. *Please note that dependent is spouse or child under 21.*
- DS-2019 for J-2 dependent

→ Current Status in the U.S. (please check one):

Not in the U.S. F-1 F-2 J-1 Category _____ J-2 H-1b H-4 Other _____
(student, professor, researcher)

If you are currently in the U.S. in F-1 or J-1 status at another institution, please complete the transfer information on page four of this document. The transfer section needs to be completed by your International Student Advisor.



Monterey Institute of International Studies

A Graduate School of Middlebury College

➡ Will you be taking any summer classes in the U.S. before beginning your program at MIIS in Fall 2012?
(Choose one)

No, I will not take any classes in the U.S. before starting in the Fall 2012.

Please note: if you will attend EPTI (English Preparation for Translation and Interpretation) or EPGS (English Preparation for Graduate Studies) from July 2, 2012 to August 10, 2012, your I-20 or DS-2019 will include both the English program and your degree program.

Yes, I will take [EPTI](#) (English Preparation for Translation and Interpretation).

Yes, I will take [EPGS](#) (English Preparation for Graduate Studies)

Yes, I will take a class at MIIS in the summer: _____

Yes, I will take a class at another U.S. institution.

If you are attending another U.S. institution prior to starting your program at the Monterey Institute, you will need to request an I-20 from the first school. Upon completion of that program, you will need to request the release of your SEVIS record to MIIS.

Estimated expenses for 2012/2013

Type of Expense	Cost
Tuition and fees	\$34,006.00
Living expenses, including health insurance	\$17,565.00
Total Expenses for one academic year for one student with no dependents	\$51,571.00
Living Expenses for spouse	\$6,500
Living Expenses for dependent children, per child	\$3,500

Please note: all amounts above are estimates only and may vary according to your program and standard of living.

➡ Please provide information on your funding sources: indicate types of funding in U.S. dollars

- Personal funds (including parents)..... \$ _____
(Enclose bank statement signed by bank official)
- Sponsor funds \$ _____
(Complete Item the affidavit of support on page three and attach bank statement for sponsor)
- Salary while on leave of absence \$ _____
(Enclose a letter from employer)
- Financial aid from sponsoring organization, firm, or government \$ _____
(Enclose the original form or official copy of your award as evidence of financial support.
The statement of financial support must be in English and specify the academic term(s), billing address,
and level and field of study for which it is valid. It must also specify the USD amount you will receive
and how the funds will be paid.)
- MIIS Scholarship \$ _____
(It is not necessary to attach award letter, Student Services will verify MIIS scholarship)

Total Amount of Funding from All Sources..... \$ _____

Please note: this amount must match the cost of your program plus any additional amounts for dependents



Monterey Institute of International Studies

A Graduate School of Middlebury College

➔ **If you are receiving financial support from an individual, please have him/her complete the following Affidavit of Support.**

I, _____ born in _____ on _____
Print Name City/Country Date of Birth
 certify that I will provide the applicant _____ born in _____
Print Name City/Country
 on _____ who is my son/daughter / _____ with funds in the amount of US\$ _____
Date of Birth Other Relationship
 and that the applicant intends to pursue his/her education by attending **Monterey Institute of International Studies** in
Monterey, California, from ____ / ____ / _____ to ____ / ____ / _____; that I have full time employment as a
MM DD YYYY MM DD YYYY
 _____ and that I have sufficient income/assets to responsibly cover the applicant's expenses
Profession/Position
 during his/her course of study in the U.S. as well as any and all other unforeseen expenses which the applicant may incur
 during his/her stay in the U.S. I, the undersigned, will pay the visa applicant's expenses as outlined above.

Sponsor's signature: _____

Date: _____

➔ ***Dependents:***

List all the dependents who will be accompanying you to the U.S. This information will be included on the Certificate of Eligibility and will be used to obtain visas for them. Each of your dependents will be issued his/her own I-20 or DS-2019 for the visa application. Your dependent is considered your spouse as well as any children under the age of 21.

Spouse

Full Name (as it appears on passport)	Birth Date (MM/DD/YY)	Place of Birth (City/Country) and Country of Citizenship	Gender
			<input type="checkbox"/> F <input type="checkbox"/> M

Dependent children

Full Name (as it appears on passport)	Birth Date (MM/DD/YY)	Place of Birth (City/Country) and Country of Citizenship	Gender
			<input type="checkbox"/> F <input type="checkbox"/> M
			<input type="checkbox"/> F <input type="checkbox"/> M
			<input type="checkbox"/> F <input type="checkbox"/> M

You should keep copies of all financial and related documents submitted to Monterey Institute with this application. Similar information will be requested by the U.S. Embassy/Consulate when you apply for your visa and in some cases by the Department of Homeland Security when you enter the United States.



Monterey Institute of International Studies

A Graduate School of Middlebury College

➔ **Transfer Form:** If you are currently attending an institute in the U.S. as an F-1 or J-1 international student and will begin your new program at MIIS within five months of the end date of your current program or OPT then you will be considered a transfer student for immigration purposes. Please have your current International Student Advisor complete the information requested below:

The student named above has been admitted to The Monterey Institute of International Studies. Please verify the student's eligibility to transfer in good status. Your signature and release of record verify that this student has maintained his/her F-1 or J-1 status and is eligible for transfer.	
Is this student in status? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Final Academic Term	SEVIS Record Release Date
Name of DSO	Signature
Email	Phone number
Institution Name and Address	

➔ **Mailing Instruction (please choose one):**

- I would like to have my I-20 or DS-2019 sent by regular first class mail. No additional fee is required for this option. Please provide mailing address:

Street address	City
State/province	Country/postal code

- I would like to have my I-20 or DS-2019 sent by express mail.

Student Services uses an express mail service that will allow you to receive your I-20 or DS-2019 through DHL or FedEx. Requesting your immigration documents through express mail is at YOUR expense. To request express mailing of your documents, go to the following website (works best with Internet Explorer & Mozilla Firefox browsers). <https://study.eshipglobal.com>

Important note: you must use this website – do not go through the DHL or FedEx website directly, all communication will go through the eShipglobal service, who will notify us that you are requesting your I-20 to be sent by express mail.

➔ **Applicant Verification:**

I certify that all statements on this form are true and accurate and that all supporting documents will be provided as specified.

Signature of Applicant

Date

Name